

# Student's Unique Access Code for State Assessments in Family Access

## Obtain a student's Unique Access Code in Family Access

### Introduction

**Audience:** Parent/Guardians of FBISD Students

**Purpose:** To obtain a student's Unique Access Code for state assessments in Family Access

### Screen Resolution and Web Browsers

Below is the recommended screen resolution and supported web browsers for Skyward Family Access.

#### Screen Resolution

Family Access is best viewed at a minimum screen resolution of 1024 x 768.

#### Supported Web Browsers:

Windows Browsers		
Minimum	Recommended	Full Supported List
Chrome (current version <sup>2</sup> )	Chrome (current version <sup>2</sup> )	Chrome (current version <sup>2</sup> )
Internet Explorer 8 <sup>1</sup>	Internet Explorer 11	Internet Explorer 8 <sup>1</sup> Internet Explorer 9 / 10 / 11
Firefox (current version <sup>2</sup> )	Firefox (current version <sup>2</sup> )	Firefox (current version <sup>2</sup> )
Mac Browsers		
Minimum	Recommended	Full Supported List
Chrome (current version <sup>2</sup> )	Chrome (current version <sup>2</sup> )	Chrome (current version <sup>2</sup> )
Firefox (current version <sup>2</sup> )	Firefox (current version <sup>2</sup> )	Firefox (current version <sup>2</sup> )
Safari 5	Safari 7	Safari 5 through Safari 7

As of 9/16/2014

### Step 1

Begin by going to the FBISD website at <http://www.fortbendisd.com/family-access>  
Click on the Login to Family Access link on the right side.

The screenshot shows the FBISD website interface. At the top, there are navigation links for 'SCHOOLS' and 'TRANSLATE'. A search bar is present with the text 'Find it Fast >' and 'Search FBISD...'. Below the search bar, there are icons for 'Chat with Charles', 'Calendar', 'Schools', and 'Family Access'. A navigation menu includes 'community', 'parents', 'students', and 'staff'. The main content area is titled 'Skyward Family Access' and features a photo of a family looking at a computer. A blue arrow points to the 'Login to Family Access' link in the bottom right corner of the main content area.

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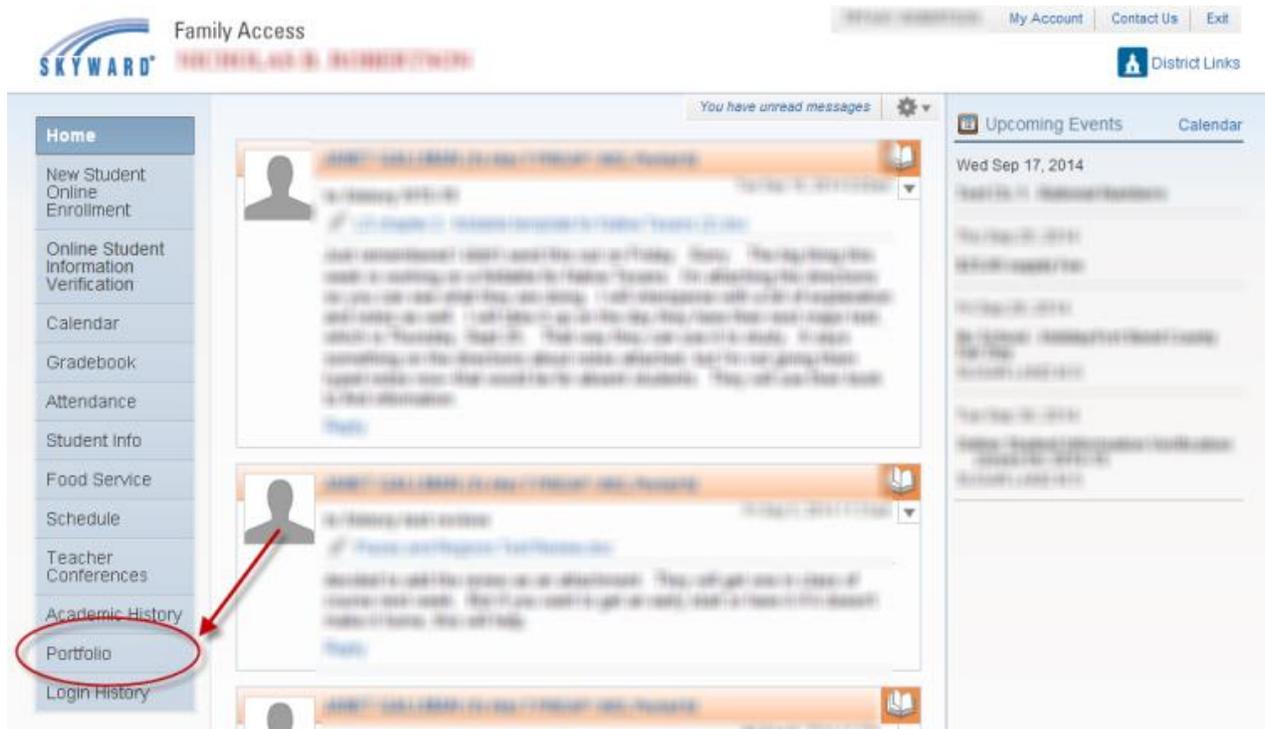
### Step 2

When the login screen opens, enter your login and password, and click on the **Sign In** button.



### Step 3

The Family Access home page will display. On the left side, click on **Portfolio**.

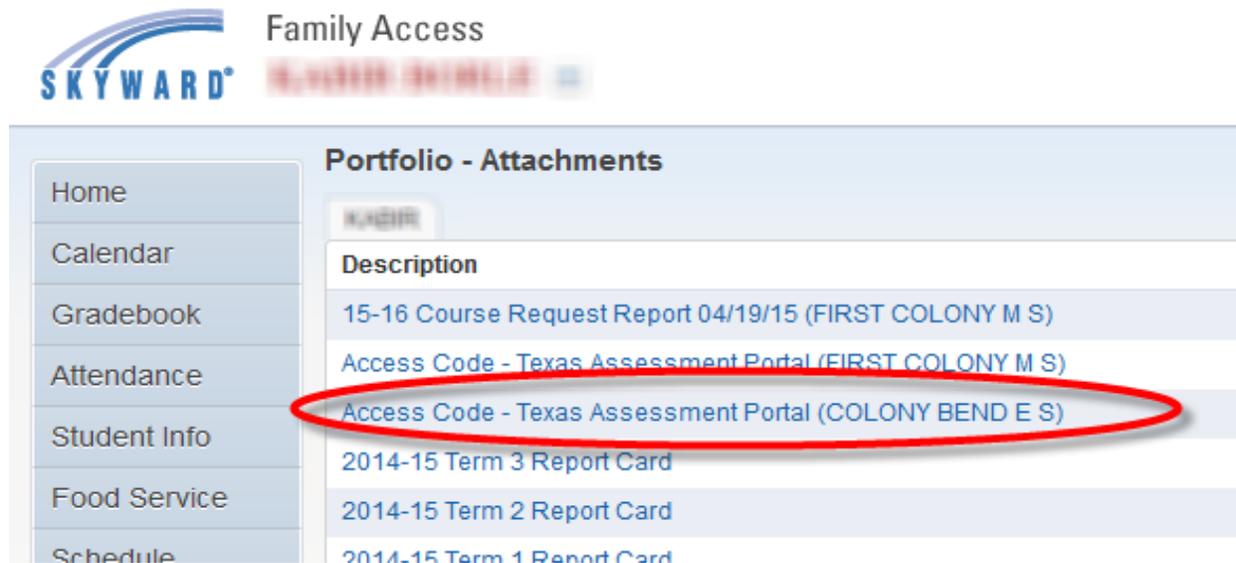


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## Step 4

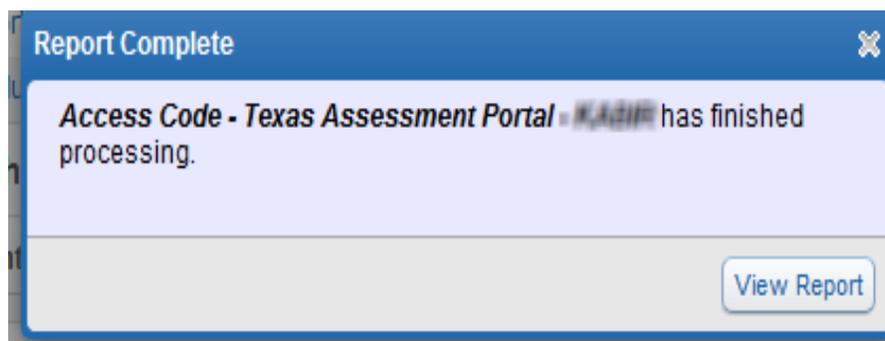
A list of attachments will display. Click on the report named **Access Code – Texas Assessment Portal** (for the student's CURRENT school).



The screenshot shows the Skyward Family Access interface. On the left is a navigation menu with options: Home, Calendar, Gradebook, Attendance, Student Info, Food Service, and Schedule. The main area is titled 'Portfolio - Attachments' and displays a list of reports for a student named KADIR. The reports listed are: '15-16 Course Request Report 04/19/15 (FIRST COLONY M S)', 'Access Code - Texas Assessment Portal (FIRST COLONY M S)', 'Access Code - Texas Assessment Portal (COLONY BEND E S)', '2014-15 Term 3 Report Card', '2014-15 Term 2 Report Card', and '2014-15 Term 1 Report Card'. The 'Access Code - Texas Assessment Portal (COLONY BEND E S)' report is circled in red.

## Step 5

The report will generate. Click on View Report when complete.



The screenshot shows a 'Report Complete' dialog box with a close button (X) in the top right corner. The message inside the dialog reads: 'Access Code - Texas Assessment Portal - KADIR has finished processing.' At the bottom right of the dialog is a 'View Report' button.

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## Step 6

Below is an example of the report.

1cnrgs42.p 86-2 05.15.02.00.00	COLONY BEND E S Access Code - Texas Assessment Portal	04/21/15 Page:1 11:06 PM
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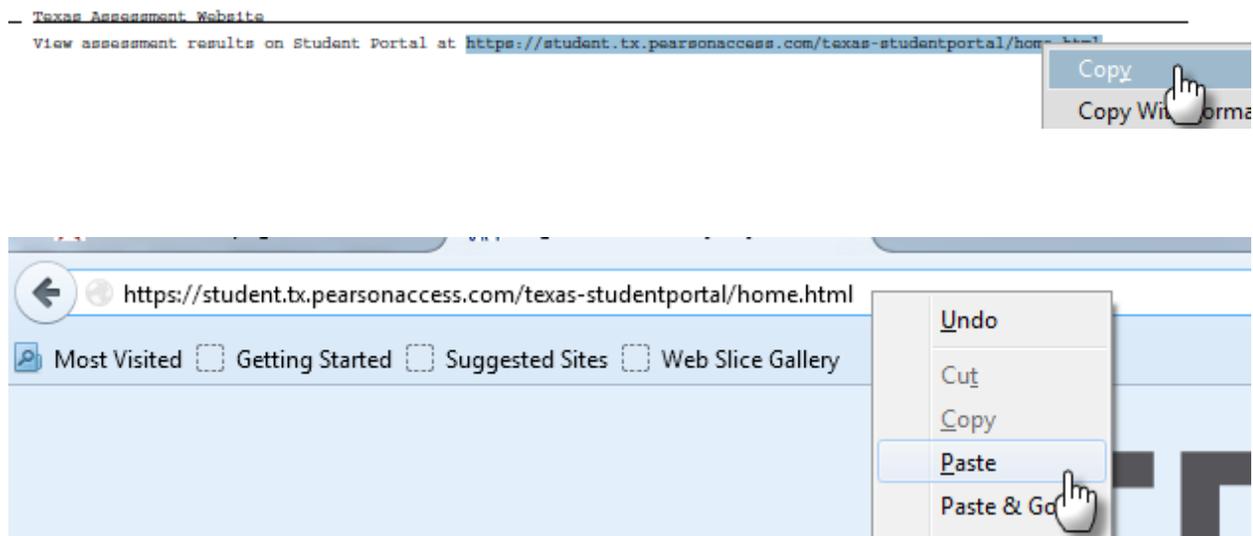
Gr	Student Full Name	Student ID	Access Code	Texas Assessment Website
05	MARK, MARK	000000	000000	View assessment results on Student Portal at <a href="https://student.tx.pearsonaccess.com/texas-studentportal/home.html">https://student.tx.pearsonaccess.com/texas-studentportal/home.html</a>

Student Full Name Count:1

\*\*\*\*\* End of report \*\*\*\*\*

## Step 7

Copy and paste the URL into your web browser.

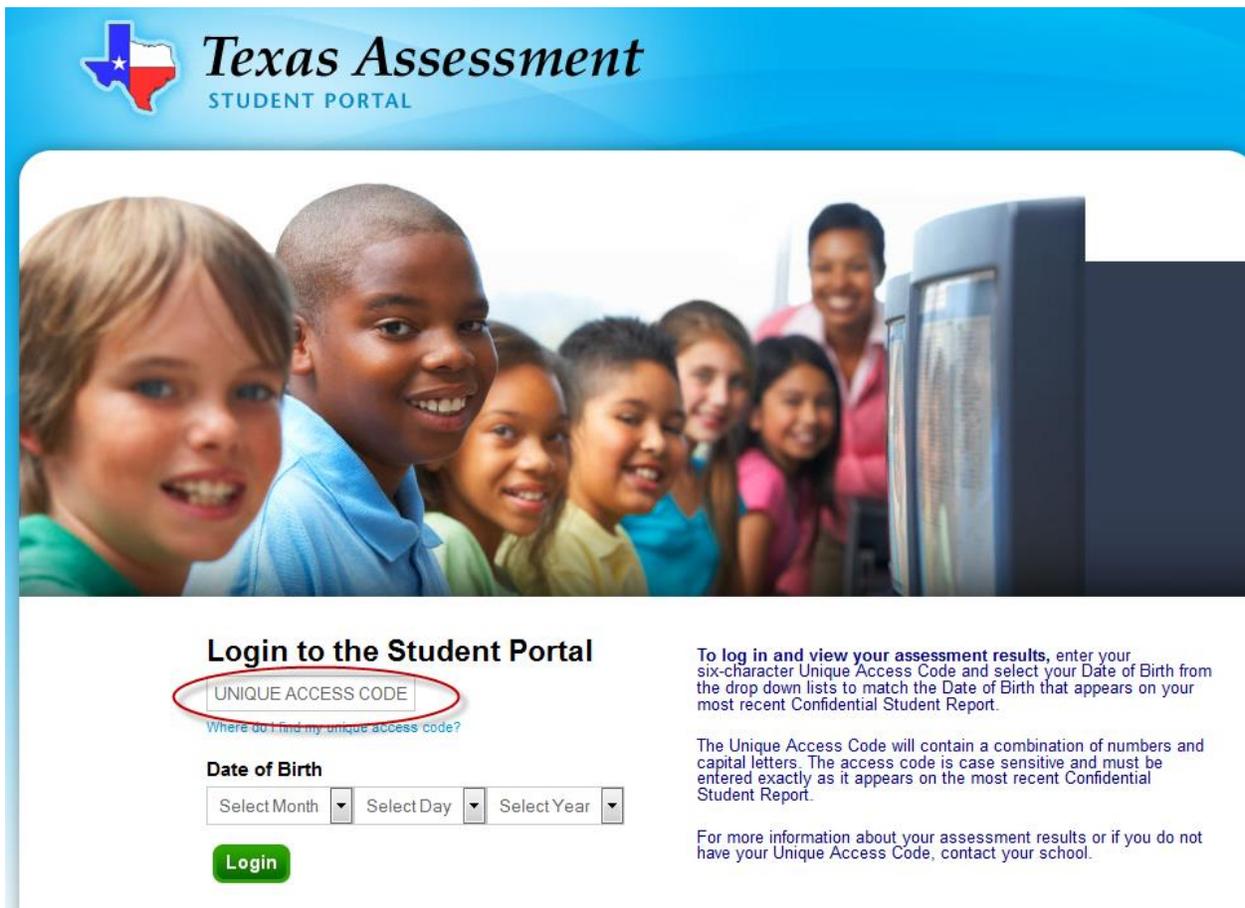


# Student's Unique Access Code for State Assessments in Family Access

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### Step 8

Use the Unique Access Code to log into the Student Assessment Portal.



**Texas Assessment**  
STUDENT PORTAL

### Login to the Student Portal

[Where do I find my unique access code?](#)

**Date of Birth**

Select Month ▼ Select Day ▼ Select Year ▼

**Login**

To log in and view your assessment results, enter your six-character Unique Access Code and select your Date of Birth from the drop down lists to match the Date of Birth that appears on your most recent Confidential Student Report.

The Unique Access Code will contain a combination of numbers and capital letters. The access code is case sensitive and must be entered exactly as it appears on the most recent Confidential Student Report.

For more information about your assessment results or if you do not have your Unique Access Code, contact your school.

### End Process